

Annual General Meeting Agenda

September 24, 2021

<https://us02web.zoom.us/j/82588456189>

Registration

Annual General Meeting

- Welcome and Call to Order
- Indigenous land acknowledgement
- Appoint Secretary for the meeting
- Adoption of Agenda
- Approval of 2020 Annual General Meeting Minutes (pg. 2-4)
- Annual Report
- By-law changes (pg. 5/6)
- Clinic & Nurse of the Year
- Auditor's Report
- Introduction of new Officers of the Board
 - Election of Directors and Officers of the Board
- Proposed Board Slate 2020-2021 (election required for individuals in red)

Position	Board Member	Term
Co-President	Kaye Hare	2nd in Exec
Co-President	Joyce Rautenberg	2nd in Exec
Vice President	Jan Turner	3rd in Exec
Secretary		
Past President	Kathryn Fitzgerald	3 rd in Exec
Treasurer	Brandi Scales	1 st in Exec
Member at Large	Sarah Nelligan	2nd
Member at Large	Tanya Davoren	2nd
Member at Large	Jack Guo	2nd
Member at Large	Milo Leraar	1st
Member at Large	Ashley Brooks	1st
Member at Large	Brandy Wiebe	1st
Member at Large	Kathy Greenberg	1st
Member at Large	Zeba Khan	1st

- New Business
- Adjournment

Options for Sexual Health

Draft AGM Minutes

September 20, 2020

Via Zoom

Voting Members Present:

Arlene Henderson	Brandy Wiebe	Jerrilyn Prior	Tanya Davoren	Ashley Brooks	Jan Turner
Joyce Rautenberg	Kaye Hare	Kathy Greenberg	Milo Leraar	Sarah Nelligan	Suzie Soman
Taka Noguchi	Kerri Isham	Jill Doctoroff	Kathryn Fitzgerald	Zeba Khan	Cindi Mercer
Barb Hestrin					

Regrets: Jack Guo

Chair for the meeting – Kathryn Fitzgerald, Board President

Welcome and Call to Order (Kathryn): 6:09pm

Land Acknowledgement (Tanya Davoren)

- Land Acknowledgement and Importance of Orange Shirt Day
- Excerpt from Elder June Graham
- As a service agency, we need to be reminded to treat with kindness those who live in the legacy and nightmare of residential schools. Every child matters, when we all walk forward together.

Point of Order: Zoom Conduct for AGM (Ashleigh Turner) Voting will be via the chat function

Motion: Appoint Kaye Hare as Secretary for the meeting (Moved: Milo Leraar/Seconded: Tanya Davoren/All in Favour, None Opposed, Carried)

Motion: Adopt the draft agenda (Moved: Joyce Rautenberg/Seconded: Jill Doctoroff/ All in Favour, None Opposed, Carried)

Report: Auditor's Report and Financial Report (Erik Allas—representative from Tompkins Wozny).

- Did a financial assessment of the organization. The assessment found transparent finances that adhere to the narrative from the last year.
- Auditor provides a clean report that is unqualified.

Motion: Approve the Audited Financial Statements for fiscal year as proposed. (Moved: Jan Turner/ Seconded: Arlene Henderson/ All in Favour, None Opposed, Carried)

Motion: Appoint BDO as our auditor for the 2020-2021 Fiscal Year. (Moved: Jerrilyn Prior/Seconded: Saleema Noon/ All in Favour, None Opposed, Carried)

Motion: Approve 2019 Annual General Meeting Minutes (Moved: Sarah Nelligan/ Seconded: Kaye Hare / All in Favour, None Opposed, Carried) Abstain: Jill, Milo

Report: Annual Report (Michelle Fortin)

<https://www.optionsforsexualhealth.org/wp-content/uploads/2020/10/Options-for-Sexual-Health-2019-20-Annual-Report-3.pdf>

- Thank you to Ashleigh for all of her support for the report.
- The Annual Report highlights the departure of Options Medical Director; the leadership of the Education team; the adaptive nature of the Clinical Care team; the diligence of the Financial team; ongoing sector involvement with the Feminist Deliver conference.
- The Annual report reflects some of the key moments of the year ranging from Board Governance manual to moments within medical services

Question from Milo: What accounts for increase in people who identify as non-binary accessing care services?

Answer from Michelle: Forms, population, increased safety, intentional outreach.

Award Presentation: Dorothy Shaw Volunteer Award (Michelle Fortin)

- Presented to Kaye Hare for work on the Board, including Board Governance Manual

Introduction of new Officers of the Board

Election of Directors and Officers of the Board

Proposed Board Slate 2020-2021(election required for individuals in red)

Position	Board Member	Term
President	Kathryn Fitzgerald	2nd in Exec Position
Vice President	Janice Turner	3rd in Exec Position
Vice President	Joyce Rautenberg	2nd in Exec Position
Secretary	Kaye Hare	1st in Exec Position
Treasurer	Jack Guo	2nd in Exec Position
Member at Large	Sarah Nelligan	2 nd
Member at Large	Tanya Davoren	2 nd
Member at Large	Brandi Scales	1 st
Member at Large	Milo Leraar	1 st
Member at Large	Ashley Brooks	1 st
Member at Large	Brandy Wiebe	1 st
Member at Large	Kathy Greenberg	1 st
Member at Large	Zeba Khan	1 st

Question about Point of Order from Milo: Do you have to abstain if on the slate?

Answer from Jill: No

Motion: Approve the proposed Board Slate and elect officers (Moved: Jan Turner /Seconded: Joyce Rautenberg/ All in Favour, None Opposed, Carried)

General Business:

- A thank you for the longstanding commitment to the Options Board to Jill Doctoroff and Saleema Noon

Motion: Adjourn the Meeting (Moved: Ashley Brooks/Seconded: Sarah Nelligan/ All in Favour, None Opposed, Carried)

Suggested by-law changes AGM 2021 Options for Sexual Health

Section 1 b) Employee members: Currently, Options employees are non-voting members of the society. When reviewing the operations of other social profit organizations that are member driven, the consensus was that staff are able to be members of the society but are limited from participating on the board of directors. Changes to this section would take out 'not' in part i., and include iii. To allow for participation on the board only after a minimum of 24 months past their last date of employment with the society. Section 2 – full revamp of the Fee section to put the fact that we don't have a membership fee first and allow automatic annual renewal by the organization unless noted by the member by email or mail. Section 3 b) relates to membership renewal so suggest it be struck and that 3 d) i. also be struck as it relates to renewal of membership as a component of good standing.

6BSECTION 1. Definition

a) Ordinary members

Ordinary members shall be residents of the Province of British Columbia who are members in good standing pursuant to Section 2 of this Article III not later than one month prior to the Society's annual general meeting and who show a willingness to uphold the purposes of the Society as set out in the Constitution of the Society and to conform to the Bylaws. Ordinary members shall be entitled to vote in Annual and Extraordinary General Meetings of the Society and shall be entitled to hold office in the Society. Subject to Section 1 b) of this Article III, employees of the Society may not be ordinary Members of the Society. Former employees of the Society may become ordinary Members of the Society no earlier than one year after they leave the Society's paid employ.

b) Employee members

Employee members shall be residents of the province of British Columbia who are employees of the Society who are members in good standing pursuant to Section 2 of this Article III not later than one month prior to the Society's annual general meeting.

Employee members shall:

i. ~~not (strike not)~~ be entitled to vote at meetings of the Society; and

ii. not be entitled to hold office in the Society.

iii. Be entitled to hold office 24 months after leaving the organization.

c) Honorary members

Honorary members shall be persons with particular expertise, or prominent officials and noted citizens, who are appointed or re-appointed to any Advisory Council by the Board for a specified period of time.

Honorary members shall:

- i. not be required to pay annual fees pursuant to Section 2 of this Article III to the Society;
- ii. not be entitled to vote at meetings of the Society; and
- iii. shall not be entitled to hold office in the Society.

d) Life members

Life members shall be persons who have rendered outstanding services to the Society or to their community in the field of family planning, appointed by the voting members of the Society in general meeting for life on nomination by the Board. Notwithstanding Section 1(a) of this Article III, life members may be former employees of the Society after they have left its paid employ. Life members shall not be required to pay fees pursuant to Section 2 of this Article III to the Society, but may vote at the general meetings of the Society.

7BSECTION 2. Fees

Current: A member shall be in good standing for twelve months from the date he or she completes the Membership Form, including a signature. A donation to the Society is not required to become a member. Suggested edit: A donation to the Society is not required to become a member. A member shall be in good standing from the date they complete a membership form, including signature or e-signature. Annual renewal will be automatic unless noted by email or letter by the member.

8BSECTION 3. Withdrawal and Removal

- a) The name of any Member may be removed from the register of Members by the Board for cause or conduct or behaviour inimical to the objects of the Society, provided that an opportunity be afforded to the Member of appearing before the Board.
- b) Current: Failure to maintain a membership in good standing pursuant to Section 2 of this Article III for two months or for one month prior to the Society's annual general meeting, whichever is earlier, or to abide by the Bylaws, shall make such removal automatic unless rescinded by the Board. Suggested: strike part b)
- c) Membership ceases:
 - i. upon delivery of written notice of resignation to the Secretary of the Society;

- ii. upon removal by the Board pursuant to Subsection (a) of this Section 3; or
 - iii. upon the death of such Member.
- d) A member ceases to be in good standing of the Society:
 - i. upon failing to maintain a membership in good standing pursuant to Section 2 of this Article III for two months or for one month prior to the Society's annual general meeting, whichever is earlier; or **Suggested: strike i.**
 - ii. upon failure to abide by the Bylaws.